



TimeLOG

Small to Mid-size Enterprise Workforce Management System

The Complete Workforce Management Solution!

TimeLOG is a software that streamlines the management of workflow and the reporting of employee activities in small to mid-sized enterprises by automating Time & Attendance, Access Control and Project Costing.

A robust and flexible solution, TimeLOG easily adapts to most work environments and interfaces seamlessly with various payroll systems, allowing businesses to improve payroll accuracy and efficiency.

TimeLOG is the all-in-one, paperless solution for managing your company's single largest expense - payroll costs. With TimeLOG's fast ROI, the system will pay for itself in as little as six months!

TimeLog Small Enterprise Package ---- Suitable for small business environments. Effectively manage up to 50 employees with this robust package, which includes a single user license and 50 employee badges.

TimeLog Medium Enterprise Package --- This package is ideal for businesses with up to 250 employees. The package includes a single user license.

TimeLog PRO Package --- This complete solution is designed for businesses with upwards of 1000 employees. The package includes 5 user licenses.



YOUR TIME IS OUR BUSINESS

What can a TimeLOG Package do for your business?

Benefits - ROI (Return on Investment) in Six Months!

Improves control by eliminating

- Inaccurate clocking
- Unauthorized overtime payments
- Unnecessary legal disputes with employees
- Unfair or biased payments

Improves payroll accuracy by eliminating

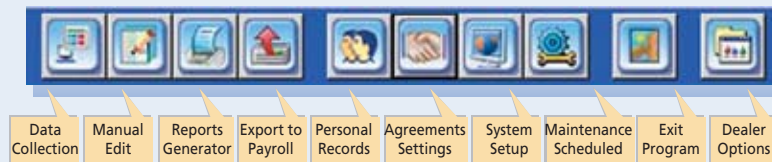
- Calculation errors
- Rounding errors
- Accidental over-payments
- Cash disbursements to correct payroll errors

Improves payroll processing

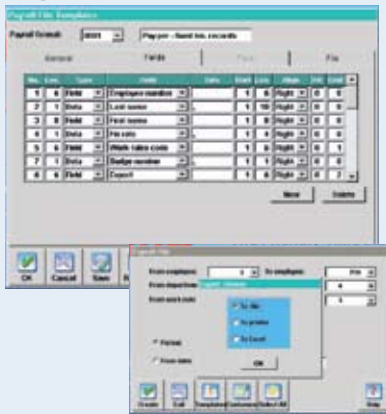
- Automated timecard totaling
- Attendance data processed electronically
- Automated reporting
- Direct electronic transfer of time data to payroll

Additional benefits

- Eliminates time wasted collecting and processing paper timecards
- Management reports show where your labor costs originate



Export



Easy interfacing with most payroll programs.

Edit



Enables data adjustments for employee or group of employees for selected dates.

Employee



An extended employee file, for keeping and updating all employees' personal details.

A Word document can be attached to each file.

Statistics



Powerful reports presenting periodical time & attendance related statistics, such as overtime, late arrivals, and sick leave.

TimeLOG features

- **Fingerprint (optional)** - enroll a fingerprint template (either at the PC or at the time recording terminal), which will later be verified when employees swipe their cards. This feature will increase the level of security for access control
- Option to define more than one card per employee for a defined period of time
- Option to assign several work rule agreements to one employee per time period
- Clock key tab function field includes **Partial Absence** (allowing the employee to book absences of several hours per day), and **Periodic Absence**, (allowing employees to book a date range for absence)
- Generate management and control reports
- Obtain a performance analysis report for each employee on annual attendance, absences, lateness, and overtime
- Import file utilities for both employees and project details
- Multi-level project costing module for information on costs, according to man-hours and direct costs
- A multi-lingual system
- Absence balances - the system raises an alarm if an employee tries to book an absence exceeding his/her entitlement. The system also monitors vacation and sick leave.

TimeLOG Modules

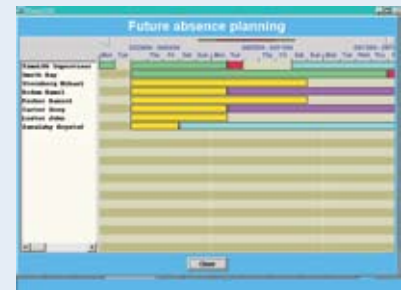
Access Control

The user defines parameters to monitor access, identify users requesting access, record access attempts, and grant or deny access based on pre-established rules. Increases level of security and safety in the organization, safeguarding both staff and company assets.



Project Costing

Collecting and tracking employees' working hours in pre-defined projects, from different departments. This forms the basis for accurate costing.



e-TimeLOG

E-TimeLOG uses internet technologies with TimeLOG's database, thus enabling all employees to log-in through their Internet browser for all attendance reporting, as well as enabling managers and payroll supervisors to do work while out of office.



Virtual Terminal

Enables employees to report their attendance from their PC workstation instead of at the time recording terminal.



PIP (Presence Information Panel)

Displays an online graphic report of which employees are present / absent.



Warranty & Support Packages

Software Support: Service and Support Agreement

With a TimeLOG package, you can rest assured that your payroll process will be efficient and accurate each and every pay period! In addition to offering an initial 90 days of free technical support with the purchase of a TimeLOG software package, we offer the option of extending that support with an affordable, annually renewable Service and Support Agreement.

Benefits of an up-to-date SSA include free version upgrades and unlimited technical support via telephone, e-mail, live web support, or on-line support inquiry form (customers without valid SSA's may receive support, but will be billed per incident).

Hardware Warranty Extension

All hardware sold with TimeLOG Packages are warranted for defects in materials and workmanship for 1 year from date of purchase. This protection may be extended on an annual basis with a TimeLOG Depot Maintenance warranty, which includes free next-day hardware replacement program for damaged or malfunctioning units.

Training & Services

"Getting it Right, The First Time!"

To make the most of your investment, opt for one-on-one training with a TimeLOG expert. Your representative can assist you to set up work rules, handle and apply overtime, or set up schedules – whatever you need to maximize TimeLOG SE for your company!

TimeLOG training is offered by telephone or live, interactive web support by the hour. You also have the option of contacting a TimeLOG representative to inquire about our custom on-site training programs.

TimeLOG solutions are robust packages for all your workforce automation needs. Given the complexity of setting up these packages, we offer expert services to assist you with this important, one-time process.

Call for a quote on a TimeLOG Package today!
Toll free: 1-877-796-3546 E-mail: info@synel-usa.com

Clocks and Application

SY-715



Office Environments
Small Enterprises

SY-755



Manufacturing &
Warehouse Environments

SY-777



Manufacturing &
Warehouse Environments

IP65 SY-777



Food Industry
Warehouse
Manufacturing
Construction

SY-765



Office Environment

SY-785



Office Environment
with Biometric
Technology

Interface for Communication

TCP/IP, Power over Ethernet, Modem, WiFi

Card Technology

Magnetic Stripe, Barcode, Synel Proximity, HID Proximity and Smartcard Reader. Biometric verification and identification technologies may be integrated for maximum accuracy and security.

TimeLOG Packages offer more flexibility

TimeLOG Packages offer a full range of features that enable simple adaptation to customer specifications and requirements.

- Built-in template employee agreements (use as-is, customize or define your own)
- Global absences enables multiple employee periodic absence definitions
- Weekly, bi-weekly, semi-monthly, monthly and flexi pay periods
- Accommodates fixed and flexi-time schedules
- Comprehensive PDF format on-line help
- Monitoring and planning absence forecast screen
- Access control for small to medium-size enterprises
- Display online totals and employee balances
- Customizable payroll exports
- Automate e-mail notifiers

Available options	TimeLOG Small Enterprise	TimeLOG Medium Enterprise	TimeLOG Pro
No. of employees	50	51- 250	251 -1000
Work Rules	3 templates	unlimited templates	unlimited templates
Employee File	full details	full details	full details
Payroll	Yes	Yes	Yes
Dictionary - Time Classification	30	30	30
Dictionary - Pay Category	7	7	7
Dictionary - Day Type	unlimited	unlimited	unlimited
Reports - Customize	Yes	Yes	Yes
Reports - Generator	PDF, Excel and HTML format	PDF, Excel and HTML format	PDF, Excel and HTML format
Terminal Type	TCP/IP, modem and serial port	TCP/IP, modem and serial port	TCP/IP, modem and serial port
Multi User	Yes - up to 5	Yes - up to 5	Yes - up to 20
Project Module	Yes	Yes	Yes
Access Module	Yes	Yes	Yes
Balance Tracking	Yes	Yes	Yes
Import Employee and Project Details	Yes	Yes	Yes
Direct Connection to Word, Email, Excel	Yes	Yes	Yes
Statistical Report	Yes	Yes	Yes
Shift Rotation	Yes	Yes	Yes
Biometric fingerprint	Yes	Yes	Yes
Multi Level In Project Module	Yes	Yes	Yes
Report Absences On the Clock	Yes	Yes	Yes
Present Information Panel (optional)	Yes	Yes	Yes
Future Absences Screen	Yes	Yes	Yes
Manual Edit - Employee's Global Adjustment	Yes	Yes	Yes
Employee File - Periodic Additional Work Rule	Yes	Yes	Yes
Employee File - Periodic Additional Badge	Yes	Yes	Yes
Blocks Duplicate Swipe in Defined Time	Yes	Yes	Yes
Display Last Transaction on the Clock	Yes	Yes	Yes
Terminals Supported	All Synel Terminals	All Synel Terminals	All Synel Terminals
Additional Modules	e-TimeLOG, Virtual Terminal, P.I.P (Present Information Panel), Project Costing, Access Control	e-TimeLOG, Virtual Terminal, P.I.P (Present Information Panel), Project Costing, Access Control	e-TimeLOG, Virtual Terminal, P.I.P (Present Information Panel), Project Costing, Access Control

Biometric Data Collection Systems with Wireless Freedom

www.synel-usa.com

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