

TimeLOG

Small Enterprise Packages



Total Time and Attendance Solution Tailor-made for Small Enterprises

Customizable, easy and sophisticated; the perfect balance in one package

Introducing TimeLOG Small Enterprise (SE) Packages, workforce management solutions uniquely designed for organizations with up to 50 employees.

Combining the latest data collection advances with flexibility, these packages streamline business workflow by handling all employee activities such as: time and attendance, access control, task management and absence balance.

Gain control of your workforce and your business today with a TimeLOG Small Enterprise Package!

TimeLog SE - Office Package ---- Suitable for the small office environment. Effectively manage up to 50 employees with this robust package, which includes Synel's SY-715 data collection terminal, a single user license, and 50 employee badges.

TimeLog SE - Industrial Package --- Ideal for industrial settings. This package is equipped with Synel's SY-755 data collection terminal providing optimal performance in rugged environments, a single user license and 50 employee badges.

TimeLog SE - Time and Attendance & Access Control (TAAC) --- Combining Time and Attendance management and Access Control capabilities, this complete solution includes Synel's SY-715 and SY-400/A data collection terminals, TCP/IP, two PRX-20 readers, a single user license and 50 employee badges.



YOUR TIME IS OUR BUSINESS

What can a TimeLOG Small Enterprise Package do for your business?

Benefits - ROI (Return on Investment) in Six Months!

Improves control by eliminating

- Inaccurate clocking
- Unauthorized overtime payments
- Unnecessary legal disputes with employees
- Unfair or biased payments

Improves payroll accuracy by eliminating

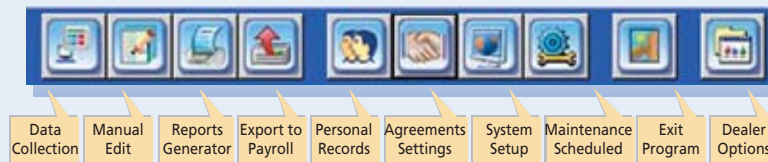
- Calculation errors
- Rounding errors
- Accidental over-payments
- Cash disbursements to correct payroll errors

Improves payroll processing

- Automated timecard totaling
- Attendance data processed electronically
- Automated reporting
- Direct electronic transfer of time data to payroll

Additional benefits

- Eliminates time wasted collecting and processing paper timecards
- Management reports show where your labor costs originate



Export



Easy interfacing with most payroll programs.

Edit



Enables data adjustments for employee or group of employees for selected dates.

Employee



An extended employee file, for keeping and updating all employees' personal details.

A Word document can be attached to each file.

Statistics



Powerful reports presenting periodical time & attendance related statistics, such as overtime, late arrivals, and sick leave.

TimeLOG features

- **Fingerprint (optional)** - enroll a fingerprint template (either at the PC or at the time recording terminal), which will later be verified when employees swipe their cards. This feature will increase the level of security for access control
- Option to define more than one card per employee for a defined period of time
- Option to assign several work rule agreements to one employee per time period
- Clock key tab function field includes **Partial Absence** (allowing the employee to book absences of several hours per day), and **Periodic Absence**, (allowing employees to book a date range for absence)
- Generate management and control reports
- Obtain a performance analysis report for each employee on annual attendance, absences, lateness, and overtime
- Import file utilities for both employees and project details
- Multi-level project costing module for information on costs, according to man-hours and direct costs
- A multi-lingual system
- Absence balances - the system raises an alarm if an employee tries to book an absence exceeding his/her entitlement. The system also monitors vacation and sick leave.

Modules

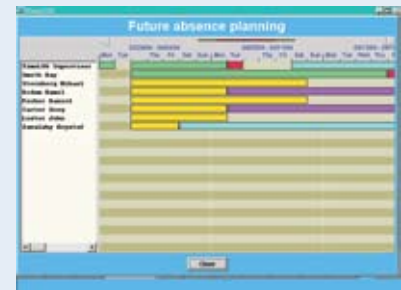
Access Control

The user defines parameters to monitor access, identify users requesting access, record access attempts, and grant or deny access based on pre-established rules. Increases level of security and safety in the organization, safeguarding both staff and company assets.



Project Costing

Collecting and tracking employees' working hours in pre-defined projects, from different departments. This forms the basis for accurate costing.



e-TimeLOG

E-TimeLOG uses internet technologies with TimeLOG's database, thus enabling all employees to log-in through their Internet browser for all attendance reporting, as well as enabling managers and payroll supervisors to do work while out of office.



Virtual Terminal

Enables employees to report their attendance from their PC workstation instead of at the time recording terminal.



PIP (Presence Information Panel)

Displays an online graphic report of which employees are present / absent.



Employee Name	Status	Other Info
Employee 1	Present	
Employee 2	Absent	
Employee 3	Present	
Employee 4	Absent	
Employee 5	Present	
Employee 6	Absent	
Employee 7	Present	
Employee 8	Absent	
Employee 9	Present	
Employee 10	Absent	

Warranty & Support Packages

Software Support: Service and Support Agreement

With a TimeLOG SE package, you can rest assured that your payroll process will be efficient and accurate each and every pay period! In addition to offering an initial 90 days of free technical support with the purchase of a TimeLOG SE software package, we offer the option of extending that support with an affordable, annually renewable Service and Support Agreement.

Benefits of an up-to-date SSA include free version upgrades and unlimited technical support via telephone, e-mail, live web support, or on-line support inquiry form (customers without valid SSA's may receive support, but will be billed per incident).

Hardware Warranty Extension

All hardware sold with TimeLOG SE Packages are warranted for defects in materials and workmanship for 1 year from date of purchase. This protection may be extended on an annual basis with a TimeLOG SE Depot Maintenance warranty, which includes free next-day hardware replacement program for damaged or malfunctioning units.

Training & Services

"Getting it Right, The First Time!"

To make the most of your investment, opt for one-on-one training with a TimeLOG SE expert. Your representative can assist you to set up work rules, handle and apply overtime, or set up schedules – whatever you need to maximize TimeLOG SE for your company!

TimeLOG SE training is offered by telephone or live, interactive web support by the hour. You also have the option of contacting a TimeLOG SE representative to inquire about our custom on-site training programs.

TimeLOG SE is a robust package for all your workforce automation needs. Given the complexity of setting up this package, we offer expert services to assist you with this important, one-time process.

Call for a quote on a TimeLOG SE Package today!
Toll free: 1-877-796-3546 E-mail: info@synel-usa.com

Clocks and Application

SY-715



Office Environments
Small Enterprises

SY-755



Manufacturing &
Warehouse Environments

SY-777



Manufacturing &
Warehouse Environments

IP65 SY-777



Food Industry
Warehouse
Manufacturing
Construction

SY-765



Office Environment

SY-785



Office Environment
with Biometric
Technology

Interface for Communication

TCP/IP, Power over Ethernet, Modem, WiFi

Card Technology

Magnetic Stripe, Barcode, Synel Proximity, HID Proximity and Smartcard Reader. Biometric verification and identification technologies may be integrated for maximum accuracy and security.

TimeLOG SE Packages offer more flexibility

TimeLOG SE Packages offer a full range of features that enable simple adaptation to customer specifications and requirements.

- Built-in template employee agreements (use as-is, customize or define your own)
- Global absences enables multiple employee periodic absence definitions
- Weekly, bi-weekly, semi-monthly, monthly and flexi pay periods
- Accommodates fixed and flexi-time schedules
- Comprehensive PDF format on-line help
- Monitoring and planning absence forecast screen
- Access control for small to medium-size enterprises
- Display online totals and employee balances
- Customizable payroll exports
- Automate e-mail notifiers

Available options	TimeLOG SE - Office	TimeLOG SE - Industrial	TimeLOG SE - TAAC
No. of employees	50	50	50
Work Rules	3 templates	3 templates	3 templates
Employee File	full details	full details	full details
Payroll	Yes	Yes	Yes
Dictionary - Time Classification	30	30	30
Dictionary - Pay Category	7	7	7
Dictionary - Day Type	unlimited	unlimited	unlimited
Reports - Customize	Yes	Yes	Yes
Reports - Generator	PDF, Excel and HTML format	PDF, Excel and HTML format	PDF, Excel and HTML format
Terminal Type	TCP/IP, modem and serial port	TCP/IP, modem and serial port	TCP/IP, modem and serial port
Multi User	Yes - up to 20	Yes - up to 20	Yes - up to 20
Project Module	Yes	Yes	Yes
Access Module	Yes	Yes	Yes
Balance Tracking	Yes	Yes	Yes
Import Employee and Project Details	Yes	Yes	Yes
Direct Connection to Word, Email, Excel	Yes	Yes	Yes
Statistical Report	Yes	Yes	Yes
Shift Rotation	Yes	Yes	Yes
Biometric fingerprint	Yes	Yes	Yes
Multi Level In Project Module	Yes	Yes	Yes
Report Absences On the Clock	Yes	Yes	Yes
Present Information Panel (optional)	Yes	Yes	Yes
Future Absences Screen	Yes	Yes	Yes
Manual Edit - Employee's Global Adjustment	Yes	Yes	Yes
Employee File - Periodic Additional Work Rule	Yes	Yes	Yes
Employee File - Periodic Additional Badge	Yes	Yes	Yes
Blocks Duplicate Swipe in Defined Time	Yes	Yes	Yes
Display Last Transaction on the Clock	Yes	Yes	Yes
Terminals Supported	SY-715,	SY-755,	SY-715, SY-400/A,
Additional Modules	e-TimeLOG, Virtual Terminal, P.I.P (Present Information Panel), Project Costing, Access Control	e-TimeLOG, Virtual Terminal, P.I.P (Present Information Panel), Project Costing, Access Control	e-TimeLOG, Virtual Terminal, P.I.P (Present Information Panel), Project Costing, Access Control

Biometric Data Collection Systems with Wireless Freedom

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